



**Main Office**  
2082 Lexington Avenue, Suite 204  
New York, NY 10035

t: 212.206.7818  
f: 212.206.7836

info@dccnyinc.org  
www.dccnyinc.org

**Queens Office**  
James C. Hall, Jr.  
Family Child Care Network  
York College  
94-20 Guy Brewer Boulevard, Room 2F01E  
Jamaica, NY 11451

t: 718.262.2247

## **NYC Immigration Law Resources for Families**

**The information below is not intended as legal advice from the Day Care Council of New York. Instead it is information provided via other community groups and government agencies. It is intended for families in child care programs, so they can get assistance with complex immigration questions.**

### **1. Free Legal Assistance**

**New York Immigrant Family Unity Project** – Operated by the Vera Institute and The Bronx Defenders, Legal Aid Society, and Brooklyn Defender Services, this program provides **free** legal representation in court for immigrants who have been detained. The goal of this program is to keep families together, who would otherwise be torn apart should an individual be deported. To access this program, please contact either:

- **Bronx Defenders** - For community intake: (718) 838-7878. For emergencies: (347) 778-1266
- **Legal Society** - (212) 577-3456
- **Brooklyn Defender Services** – (718) 254-0700

### **2. Low Cost Legal Assistance**

#### **A. Lutheran Social Services – Immigration Legal Program**

Call: (212) 265-1826

- This program will provide legal representation for immigration cases but cannot represent detainees. There may be a waitlist in order to make an appointment with one of their lawyers. Once an appointment is made there is a \$40 fee for a 1 hour counseling session. If the lawyers decide to proceed with representation, there is a sliding scale fee based on income. In some cases, services can be provided for free. This agency also does presentations about immigration rights and procedures.

#### **B. NYC Bar Association**

Referral to two (2) lawyers at \$35 for 30 minutes. Call: (212) 626-7373

### **3. Sources for Legal Information and Referrals to Legal Assistance**

#### **NY State Immigration Hotline**

Call: (800) 566-7636 or 212-419-3737 between 9:00 AM to 6:00 PM Monday through Friday.

- This resource will give information on immigration procedures over the phone and then provide a referral to community resources and organizations based on zip code.
- If an individual has been detained and the detention center where they are being held is known, this hotline can provide the nearest agencies to that detention center that provide immediate help with detainee/deportation issues.

**ActionNYC** - <http://www1.nyc.gov/site/actionnyc/index.page>

- This NYC hotline provides referrals to community organizations that handle immigration issues (i.e. Catholic Charities). However they will not provide information over the phone. They can only make appointments for individuals to meet in person with an immigration counselor who will then screen for benefits/services and provide additional referrals if needed (i.e. immigration lawyers).

**311 legal resource referral** - [www.lawhelpNY.org](http://www.lawhelpNY.org) under Immigration.

- Provides brochures, pamphlets, and referrals to local agencies who can help with immigration issues.

**City Bar Justice Center/Immigrant Outreach Project** – (212) 382-6710

- This hotline will only provide help for a) minors, b) immigrant victims of sex crimes/trafficking, or c) immigrants facing persecution based on religion, political affiliation, race (i.e. asylum seekers)
- All other immigration issues will be referred out to the NY State Immigration Hotline (see above)

**Immigrant Defense Project** (212) 725-6422

- This agency will provide legal advice on individual immigration situations. However, it will not provide direct legal representation and will only return calls. Callers will need to leave their name, number, and reason for calling and then someone will get back to them. It can take up to two business days to hear back. Private lawyers looking for advice on immigration issues will be asked to make a donation.

**Sanctuary for Families** (212)349-6009

- This agency provides immigration help as it pertains to domestic and sexual violence. Specifically, it provides legal advice and referrals to help individuals get legal status and citizenship so they can be protected under the law.

#### **4. Legal Reference Guides and Forms**

##### **A. New York State Office of Children and Family Services: FORM FOR DESIGNATION OF PERSON IN PARENTAL RELATIONSHIP.**

**[Click this link for the Form in English.](#)**

Provide this form to your child care provider. This form will allow you to designate another person to make medical and educational decisions for your child(ren) or incapacitated person(s) in your care if you cannot do so yourself for a specific period of time. This authorization can only be used for a period of up to six months. If you will need to have your child(ren)/incapacitated person(s) in the care of someone else for more than six months, you may wish to consider other options (Guardianship, Power of Attorney, etc).

##### **New York State Office of Children and Family Services: DESIGNACIÓN DE UNA PERSONA EN UNA RELACIÓN PATERNAL/MATERNAL**

**[Haga clic en este enlace para el formulario en español.](#)**

Proporcione este formulario a su proveedor de cuidado de niños. Este formulario le permite designar a otra persona para que tome decisiones médicas y educativas para su hijo(a)/hijos(as) o persona(s) discapacitada(s) bajo su cuidado si usted no puede hacerlo por sí mismo(a) durante un período de tiempo específico. Esta autorización es válida por seis (6) meses. Si usted necesita que su hijo(a)/hijos(as)/persona(s) discapacitada(s) estén bajo el cuidado de otra persona durante más de seis meses, quizás desee considerar otras opciones.

##### **B. Immigrant Legal Resource Center's Family Preparedness Plan**

**[Click this link for the Plan in English](#)**

Every family should have a Family Preparedness Plan. It is a good practice to have one in place to help reduce the stress of the unexpected. This packet will help everyone create a Family Preparedness Plan, regardless of immigration status. However, because of the additional challenges immigrant and mixed status families face, there is additional advice for immigrants.

**[Haga clic en este enlace para el Plan en Español](#)**

Cada familia debe tener un Plan de Preparación para la Familia. Es una buena práctica tener uno en su lugar para ayudar a reducir el estrés de lo inesperado. Este paquete ayudará a todos a crear un Plan de Preparación para la Familia, independientemente del estatus migratorio. Sin embargo, debido a los retos adicionales que enfrentan las familias de inmigrantes y familias mixtas, a continuación encontrarás un consejo adicional para los inmigrantes.

**C. Immigrant Defense Project: Legal Resource Guides For Community Members  
Proyecto de Defensa al Inmigrante (IDP): Guía de Recursos Legales para  
Miembros de la Comunidad**

**[Know Your Rights Flyers and Posters](#) - [Volantes y Carteles](#) - [Conoce tus Derechos](#)**

(In English, Spanish, French, Punjabi, Arabic, Traditional Mandarin, Simplified Mandarin, Haitian Creole, Bangla, Hindi, Korean, Tagalog, Urdu, Portuguese, and Russian).

**[Immigration Arrests in the Community: What You Need to Know to Protect Your Rights](#)**

- [English Version](#)

**[Arrestos de Inmigración en la Comunidad: Lo que Necesitas Saber para Proteger tus Derechos](#)**

- [Spanish Version](#)

**[Criminal-Immigration Helpline](#)**

**[Other Immigration Defense Project Resources for Community Members](#)**