



Day Care Council  
of New York

*Educated Children Are Our Future*

EARLY CHILDHOOD TRAINING INSTITUTE

# TRAINING CATALOG

FALL 2023

Professional Development Trainings  
for Child Care Providers

# What's at DCCNY?

**Caring Spaces Endorsement Curriculum**

**Child Care Business Sustainability & Business Operations**

**Education Debt Counseling**

DCCNY offers customized training for child care programs and FCC networks in:

Adverse Childhood Experiences (ACES) (3.0 hrs.)

Child Abuse and Maltreatment (CAM) (3.0 hrs.)

Infectious Disease Control (3.0 hrs.)

Emergency Preparedness (3.0 hrs.)

Managing Children's Behavior (3.0 hrs.)

Developing Language Skills (3.0 hrs.)

Program Operations (3.0 hrs.)

High Quality Environments (3.0 hrs.)

Realistic Sharing Expectations (3.0 hrs.)

Caring Spaces Curriculum (3.0 hrs.)

Social Emotional Development (3.0 hrs.)

Healthy Sexual Development (3.0 hrs.)

Developmental Milestones (3.0 hrs.)

Infant Feeding Best Practices (3.0 hrs.)

Our Early Care and Education Training Institute offers many opportunities for providers to complete the required OCFS training topics. We offer individualized technical assistance via zoom, in-person, and on-site training sessions. For more information call a provider specialist at 212-206-7818 or email us at:

[registration@dccnyinc.org](mailto:registration@dccnyinc.org)

## Family & Staff

### Education Debt Webinar

This webinar aims to give an overview of the current and changing landscape of student debt, as well as the foundational aspects that often makes student loans hard to understand. Topics include understanding your loans, repayment plan options, debt relief programs and discharge opportunities, and resolving delinquency and default. In-depth one-on-one counseling is also available in both English and Spanish.

**COST: FREE**

**TIME: 5:30 pm – 7:00 pm - Online**

**DATES: Monday, September 11, 2023**

# About Us

The Day Care Council of New York is a diverse membership organization of child care and family service providers, consumers, and advocates. The Council's mission is to seek support for and assist in the development of quality child and family care services. The organization works with its members to maintain high standards of child developmental, educational, and social services.

Our **Early Childhood Training Institute** offers an array of professional development opportunities for potential and current child care providers and center-based staff. The core of our training is basic and mandated trainings such as Red Cross CPR/First Aid, SUNY Health and Safety Training, Medication Administration Training, Emergency Preparedness, Family Child Care Business Management, Infectious Disease Control, and a variety of infant and toddler and child development topics.

Take a look at our professional development opportunities, and if you have any questions, please feel free to contact us. Our experienced team of provider specialists can assist you in choosing trainings that are relevant and appropriate for you and your staff and develop a training plan to better meet your needs.

To learn more about the Day Care Council's programs and initiatives, visit our website at [www.dccnyinc.org](http://www.dccnyinc.org) or register directly at [registration@dccnyinc.org](mailto:registration@dccnyinc.org)

## Contact Information and Directions

DAY CARE COUNCIL OF NEW YORK, INC.

1430 Broadway, Suite 404

New York, NY 10018

Between 39th & 40th Streets

PHONE: 212-206-7818 FAX: 212-206-7836 EMAIL: [info@dccnyinc.org](mailto:info@dccnyinc.org) WEB: [www.dccnyinc.org](http://www.dccnyinc.org)

HOURS: Monday – Friday, 8:30 a.m. – 5:00 p.m.

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## Fall 2023 Trainings-at-a-Glance

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### Adult and Pediatric CPR & First Aid

**Mondays; 9:00 am – 5:00 pm**  
September 25, 2023  
October 30, 2023  
November 20, 2023  
December 11, 2023

### Medication Administration Training (MAT)

**9:00 am – 5:00 pm**  
Sunday, September 10, 2023  
Wednesday, September 20, 2023  
Sunday, October 8, 2023  
Sunday, October 22, 2023

### Health & Safety for Family & Group Family Providers

**M/T/Th; 9:00 am – 5:00 pm**  
September 18-19-21, 2023  
October 23-24-26, 2023  
November 13-14-16, 2023  
December 4-5-7, 2023

### Health and Safety (En Español)

**Lunes/Martes/Jueves;  
9:00 am – 5:00 pm**  
2-3-5 de octubre, 2023  
6-7-9 de noviembre, 2023

### Adverse Childhood Experiences (ACES)

**Online**  
**Saturday; 9:00 am – 12:00 pm**  
September 30, 2023

### Infection Control Procedures

**Online**  
**Wednesday; 5:00 pm – 8:00 pm**  
September 27, 2023

### Allergy Awareness & Elijah's Law

**Online**  
**Wednesday; 5:00 pm – 8:00 pm**  
October 4, 2023

### Child Abuse & Maltreatment Prevention and Awareness (CAM)

**Online**  
**Wednesday; 5:00 pm – 8:00 pm**  
November 8, 2023

### Infant Feeding Best Practices

**Online**  
**5:00 pm – 8:00 pm**  
Wednesday, September 13, 2023

### Realistic Sharing Expectations for Infants and Toddlers

**Online**  
**Wednesday; 5:00 pm – 8:00 pm**  
October 18, 2023

### Developmental Milestones: How to Support Healthy Development

**Online**  
**Wednesday; 5:00 pm – 8:00 pm**  
November 15, 2023

### Becoming a Family Child Care Provider

**Online**  
**Wednesdays; 9:00 am – 1:00 pm**  
September 13, 2023  
October 4, 2023  
November 8, 2023  
December 13, 2023

### Family Child Care Business Training

**Online/In-Person**  
**Saturday/sábado; 10:00 am – 4:00 pm**  
September 16, 2023 ([En Español](#))  
October 21, 2023  
November 4, 2023 ([En Español](#))  
December 9, 2023

### Recruiting and Retaining Staff & Communication with Parents

**Online/In-Person**  
**10:00 am – 3:00 pm**  
Tuesday, September 12, 2023  
Wednesday, October 18, 2023 ([En Español](#))

### Boosting Child Care Enrollment

**Online**  
**Wednesday; 5:00 pm – 8:00 pm**  
September 6, 2023  
October 25, 2023  
November 29, 2023 ([En Español](#))

### Education Debt Webinar

**Online**  
**Monday; 5:30 pm – 7:00 pm**  
September 11, 2023

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***The OCFS Content Areas (OCFS), the Core Body of Knowledge Core Competency Areas (Core) and the Child Development Associate Competency Goals (CDA) have been included with each training description in this catalog as follows:***

### **NYS Office of Children and Family Services Content Areas (OCFS)**

The NYS Office of Children and Family Services (OCFS) outline ten content areas that trainings must incorporate to qualify for the 15 & 30 hour training requirements.

1. Principles of early childhood development
2. Nutrition and health needs of children
3. Child day care program development
4. Safety and security procedures
5. Business record maintenance and management
6. Child abuse and maltreatment identification and prevention
7. Laws and regulations pertaining to child day care
8. Laws and regulations pertaining to child abuse and maltreatment
9. Shaken baby Syndrome
10. Adverse Childhood Experiences

### **NYS Core Body of Knowledge (Core)**

The Core Body of Knowledge, New York State's Core Competencies for Early Childhood Educators was written for professionals who work directly with young children and is published by NYC Early Childhood Professional Development Institute.

1. Child Growth and Development
2. Family and Community Relations
3. Observation and Assessment
4. Environment and Curriculum
5. Health, Safety, and Nutrition
6. Professionalism and Leadership
7. Administration and Management

For more information, please visit <http://www.earlychildhood.org/>

### **Child Development Associate Competency Standards and Functional Areas (CDA)**

The CDA Competency Standards are the national standards used to evaluate a caregiver's performance with children and families during the CDA assessment process. The Competency Standards are divided into six Competency Goals, which are statements of a general purpose or goal for caregiver behavior. The Competency Goals apply to all child care settings.

1. To establish and maintain a safe, healthy learning environment
2. To advance physical and intellectual competence
3. To support social and emotional development and to provide positive guidance
4. To establish positive and productive relationships with families
5. To ensure a well-run, purposeful program responsive to participant needs
6. To maintain a commitment to professionalism

For more information, please visit <http://www.cdacouncil.org/>



## Professional Development – 30 hrs. Training Courses

NYC and NYS Regulations require Family Child Care Providers, Group Family Child Care Providers, Group Family Child Care Assistants, and Center Based Staff to complete a minimum of 30 hours of training every two years that incorporates all nine OCFS content areas (see page 4).

The 30 hours of training can consist of *any* combination of classes as long as the *total* 30 hours has all 9 OCFS content area represented in some fashion.

***Below is a sample of a 30-hr training package.*** If you have any questions about planning your courses, please call us to speak with a provider specialist. ***See the catalog for full course descriptions and information.***

### Sample

1. Health and Safety (15hrs) (OCFS: 2, 4, 5, 6, 7, 8, 9)
2. Family Child Care Business Training (6hrs) (OCFS: 3, 4, 5, 7)
3. Infection Control Procedures (2hrs) (OCFS: 1, 3)
4. Allergy Awareness & Elijah's Law (2hrs) (OCFS: 2, 3, 7)
5. Realistic Sharing Expectations for Infants & Toddlers (3hrs) (OCFS: 1, 3, 4)
6. Adverse Childhood Experiences (3hrs) (OCFS: 10)



Health and Safety Training at the Day Care Council of New York

# Safety and Security Procedures



## ➤ Adult and Pediatric CPR & First Aid

(OCFS: 1, 2, 3, 4; Core: 5, 7; CDA: 1, 2, 6)

This training will prepare all caregivers with the basic knowledge and skills in CPR and First Aid. Participants will learn to recognize an emergency and provide care for infants and children until authorized medical personnel arrive.

Both American Red Cross CPR certification and Infant & Child First Aid certification are valid for 2 years.

**COST:** \$150 (\$75 for Day Care Council Members and J. C. Hall Network)

**TIME:** 9:00 a.m. – 5:00 p.m.

**DATES:** Mondays; September 25, 2023

October 30, 2023

November 20, 2023

December 11, 2023

## ➤ Health and Safety for Family & Group Family Providers

(OCFS: 2, 3, 4, 5, 6, 7, 8, 9; Core: 5, 7; CDA: 1, 2, 6)

The Health and Safety training series is required for anyone wishing to become registered or licensed as a home-based Family or Group Family Child Care Provider in New York State. The Day Care Council also highly recommends all providers re-take this class every 4 years as part of their 30hour training. The series will cover the Office of Children and Family Services (OCFS) training modules such as proper diapering, sanitizing, child care safety, and nutrition. Grants are available for currently licensed providers through the SUNY EIP Program.

To apply for a grant visit <https://www.ecetp.pdp.albany.edu/apply.aspx>

**COST:** \$300

**TIMES:** 9:00 a.m. – 5:00 p.m.

**DATES:** 3-DAY SERIES WEEKDAYS - M/T/TH

September 18-19-21, 2023

October 23-24-26, 2023

November 13-14-16, 2023

December 4-5-7, 2023

En Español – Lunes/Martes/Jueves

Octubre 2-3-5, 2023

Noviembre 6-7-9, 2023



## ➤ Medication Administration Training (MAT)

(OCFS: 1, 2, 3, 4; Core: 5, 7; CDA: 1, 5, 6)

This training is required for child care providers to administer medication to children in their programs. Participants will learn and practice how to administer medications properly and how to record when medications are given. Please have your program license or permit number with you.

A **\$240 scholarship** is available from MAT/SUNY upon successful completion of the MAT training. For more information on this scholarship, log on to <https://www.ecetp.pdp.albany.edu/index.aspx>

**COST:** \$250

**TIME:** 9:00 a.m. – 5:00 p.m.

**DATES:** Sunday, September 10, 2023 Sunday, October 8, 2023

Wednesday, September 20, 2023 Sunday, October 22, 2023



➤ **Infection Control Procedures**

(OCFS: 2, 3, 7; Core: 5, 7; CDA: 1, 5, 6)

Understand how to prevent, recognize, and manage infectious diseases in child care settings. Participants will learn to apply infection control procedures as per the state and national guidelines for hand-washing, diaper-changing, and many other health issues that are exclusive to early care.

**COST:** \$50 (\$35 for Day Care Council Members and J. C. Hall Network)

**TIME:** 5:00 p.m. – 8:00 p.m.

**DATES:** Wednesday, September 27, 2023 - **Online**



➤ **Allergy Awareness & Elijah's Law**

(OCFS: 2, 3, 7; Core: 5; C DA: 1, 5, 6)

The purpose of this training is to strengthen participants' understanding and recognition of allergies, anaphylaxis, asthma, and other serious medical conditions. Sharpen participants' emergency response to medical emergencies and increase their confidence and skills in emergency medication administration.

**COST:** \$50 (\$35 for Day Care Council Members and J. C. Hall Network)

**TIME:** 5:00 p.m. – 8:00 p.m.

**DATES:** Wednesday, October 4, 2023 - **Online**

➤ **Adverse Childhood Experiences (ACES)**

(OCFS: 10)

This training aims to broaden the participant's understanding of ACES and their impact on young children, their families, and the field of early childhood education. The 101-level ACES training for providers is the first in a series designed to broaden the awareness of the effects of ACES on children. In later training, providers will apply this knowledge and gain practical strategies for trauma informed practice in early childhood education and care.

**COST:** \$50 (\$35 for Day Care Council Members and J.C. Hall Network)

**TIMES:** 9:00 a.m.-12:00 p.m.

**DATE:** Saturday, September 30, 2023 - **Online**

➤ **Child Abuse & Maltreatment Prevention and Awareness (CAM)**

(OCFS: 1,3; Core: 1,4; CDA: 2,3)

In this interactive virtual session, we will discuss the indicators of child abuse, maltreatment and neglect, and the responsibilities of mandated reporters.

**COST:** \$ 50 (\$35 for Day Care Council Members and J.C. Hall Network)

**TIME:** 5:00 p.m. – 8:00 p.m.

**DATE:** Wednesday, November 8, 2023 - **Online**

# Child Care Program Development: Infant & Toddler Series

## ➤ Infant Feeding Best Practices

(OCFS: 1, 3, 4; Core: 1; CDA: 1, 5)

This training will address infant feeding best practices and safe handling of milk and bottles. We will also look at food safety guidelines as they relate to planning, storage and preparation to help ensure that foods prepared in your program are stored properly and are safe to serve to children.

**COST:** \$50 (\$35 for Day Care Council Members and J.C. Hall Network)

**TIME:** 5:00 p.m. – 8:00 p.m. - **Online**

**DATE:** Wednesday, September 13, 2023

## ➤ Realistic Sharing Expectations for Infants and Toddlers

(OCFS: 1,3; Core: 1,4; CDA: 2, 3)

This training provides participants with knowledge of developmentally appropriate sharing expectations from ages birth-36 months. We will discuss strategies for navigating challenging behaviors by modeling and encouraging co-operative play, while also providing children with strategies to become successful in navigating peer relations.

**COST:** \$50 (\$35 for Day Care Council Members and J.C. Hall Network)

**TIME:** 5:00 p.m. – 8:00 p.m. - **Online**

**DATE:** Wednesday, October 18, 2023

## ➤ Developmental Milestones: How to Support Healthy Development

(OCFS: 1,3; Core: 1,4; CDA: 2,3)

In this interactive virtual session, we will discuss Infant and Toddler developmental milestones and strategies for supporting children's healthy social and physical development.

**COST:** 50 (\$35 for Day Care Council Members and J.C. Hall Network)

**TIME:** 5:00 p.m. – 8:00 p.m. - **Online**

**DATE:** Wednesday, November 15, 2023



# Child Care Business Operations and Management

## ➤ Becoming a Family Child Care Provider

Do you love working with children? Have you thought of becoming a child care provider? Join us for an orientation session to learn about the steps to become a NYS registered Family Child Care Provider or a licensed Group Family Child Care Provider, and the resources available to open your business.

**COST:** FREE

**TIME:** 9:00 a.m. – 1:00 p.m. - **Online**

**DATES:** Wednesdays;

September 13, 2023

October 4, 2023

November 8, 2023

December 13, 2023

## ➤ Family Child Care Business Training

(OCFS: 4, 5, 7; Core: 6, 7; CDA: 1, 6)

This 6-hour workshop is an overview of the fundamental topics that must be addressed to run a successful home-based child care business. The day-long session will walk participants through some examples of practices and procedures that are useful for a small business, and also provide attendees with tools and resources that will prove useful today and years to come. Topics include business structure and requirements, financial management, limiting risk, and documentation and recordkeeping.

**COST:** \$250 (Scholarships available on a first-come first-served basis)

**TIME:** 10:00 a.m. – 4:00 p.m. – **Online/In Person**

**DATES:** One Full-Day Training ; Saturdays/sábados

September 16, 2023 (**En Español**)

October 21, 2023

November 4, 2023 (**En Español**)

December 9, 2023

# Child Care Business Operations and Management

## ➤ Recruiting & Retaining Staff and Communication with Parents

(OCFS: 3, 5; Core: 6, 7; CDA: 1, 6)

This 6-hour training for child care program owners will cover strategies for recruiting and retaining staff, how to develop a staff personnel manual, and how to effectively communicate with families while maintaining cultural competency and best practices.

**COST: FREE**

**TIME: 10:00 a.m. – 3:00 p.m. - Online/In Person**

**DATES: Tuesday, September 12, 2023**

**Wednesday, October 18, 2023 (En Español)**

## ➤ Boosting Child Care Enrollment

(OCFS: 3, 5; Core: 6, 7; CDA: 1, 6)

This training will cover the components of your child care program sustainability plan, marketing and boosting child care enrollment.

**COST: FREE**

**TIME: 5:00 p.m. – 8:00 p.m. - Online**

**DATES: Wednesdays;**

**September 6, 2023**

**October 25, 2023**

**November 29, 2023 (En Español)**

# SERVICES OF THE DAY CARE COUNCIL

## HEALTH CARE CONSULTANT

The Day Care Council of New York heads efforts to assist child care settings in implementing NY State's Medication Regulations. Any licensed/regulated child care setting that chooses to administer medications to children must have staff with the appropriate training, including MAT (Medication Administration Training). Each of these child care settings must also have a Health Care Plan approved by a Health Care Consultant (MD, RN, NP or PA). To assist with your Health Care Plan and other questions, please contact **212-206-7818 ext. 2120**.

## TECHNICAL ASSISTANCE

The Child Care Provider Specialists are professionals that can be consulted by telephone and free of charge. In addition, they conduct site visits to child care settings. These are some of the many services that they can help you with: technical assistance, information on quality child care best practices, information on the regulations and requirements of Articles 47, 416 and 417 of the Office of Children and Family Services (OCFS) and Department of Health and Mental Hygiene (DOHMH), and the Environmental Rating Scales (ITERS, ECERS and FCCERS). Please contact a provider specialist at **212-206-7818**.

## INFANT & TODDLER/INFANT TODDLER MENTAL HEALTH RESOURCE NETWORK

The Infant & Toddler Resource Network Program offers trainings specializing in topics for very young children, technical assistance for child care providers, one-on-one mentoring and guidance, as well as tips and answers to questions and concerns pertaining to infants and toddlers. For more information about our Infant/Toddler Services please contact Lisa Plaskett at 212-206-7818 x2116 or Vanessa Torres at extension x2129. For questions about the Infant/Toddler Mental Health Program contact our Mental Health Services Manager Gabriela Gutierrez at 212-206-7818 x 2113.

## EARLY CHILDHOOD EMPLOYMENT PARTNERSHIP

The Early Childhood Employment Partnership is focused on helping child care workers find new job opportunities in both the public and private sector. We offer individual career counseling, training and job placement forums. Our comprehensive employment website where qualified professionals can be matched with available vacancies can be found at [www.dccnyinc.org](http://www.dccnyinc.org). For more information, please contact **Gregory Brender** at **212-206-7818 x 2114** or [gbrender@dccnyinc.org](mailto:gbrender@dccnyinc.org)

## J.C. HALL FAMILY CHILD CARE NETWORK

The Council's James C. Hall, Jr. Family Child Care Network, located in Jamaica, Queens, is a vital resource to family and group family child care providers, and families in South East and South West Queens. The Network offers technical support, professional development opportunities and enrollment in the New York State Department of Health Child and Adult Care Food Program (CACFP), and the DOE funded Early Learn birth-five program. For more information, please contact Keishla Hornsby, FCCN Director at **347-841-0250 x 2135**.

## CHILD CARE QUALITY IMPROVEMENT GRANTS

The Day Care Council offers quality improvement grants for eligible child care providers and programs. We offer business training grants, MAT Training grants, Health Care Quality Improvement Grants, and Learning environment improvement grants. To find out if you are eligible, please call our provider specialists at **212-206-7818**.

## EDUCATION DEBT COUNSELING

The Day Care Council of New York has partnered with EDCAP to offer one-on-one student debt counseling. This free service, offered in both English and Spanish, goes through your unique situation to find every avenue of forgiveness, discharge, and repayment that best fits your needs. For more information, please contact Osberto Gomez at [ogomez@dccnyinc.org](mailto:ogomez@dccnyinc.org) or **(212)-206-7818, ext. 2128**.



## GENERAL TIPS AND REGISTRATION INFORMATION

- ★ Registration is accepted on a **first-come**, first-served basis. To make sure you have a spot, register as soon as possible!
- ★ **Certificates** will be mailed to each participant upon completion of workshop.
- ★ Please remember that these courses are about children but are not *for* children. **Children will not be allowed in training sessions.**
- ★ **Registration form** and payment is required for all sessions. Registrations will be canceled for declined transactions. An email confirmation will be sent upon receipt and processing of payment.
- ★ There are no refunds for training registration unless the session is canceled by Day Care Council.
- ★ Attendees more than 10 minutes late may be denied entrance to training session or denied a certificate of completion.
- ★ For more information on our additional **Online Training** options, please visit the **Training Calendar** page on our website at [www.dccnyinc.org](http://www.dccnyinc.org).
- ★ All trainings offered through Day Care Council adhere to the **NYS Office of Children & Family Services Components** as well as the Core Body of Knowledge and CDA Goals as indicated. The components included for trainings are listed underneath each course description.
- ★ Free **SUNY Videoconference Trainings**: To register or receive a training booklet, please call SUNY at 1- 800-295-9616. Trainings are generally from 6:45 pm – 9:15 pm and space is limited.
- ★ Educational Incentive Program – **EIP** –Scholarships: Most providers and staff are eligible for EIP scholarships in amounts up to \$2,000 per year to pay for quality training. An application and information can be obtained at <https://www.ecetp.pdp.albany.edu/index.aspx> or by calling SUNY at 1-800-295-9616



### TO REGISTER BY:

**CREDIT CARD:** You can download a registration form from our website at [www.dccnyinc.org](http://www.dccnyinc.org). **Fax** or **Email** completed registration form to 212-206-7836 or [registration@dccnyinc.org](mailto:registration@dccnyinc.org). You can also **call us** at 212-206-7818 to register over the phone.

**CHECK or MONEY ORDER:** **Mail** your check or money order (**please do not send cash**) made out to Day Care Council of New York, Inc., **along** with your completed registration form to:

Day Care Council of New York, Inc.  
1430 Broadway Suite 404  
New York, NY 10018  
Attn: Sofia Lopez, Director, Child Care Division



## Training Opportunities Registration Form/Hoja de Registro

Full Name/Nombre y Apellido: \_\_\_\_\_

Home Address/Dirección: \_\_\_\_\_

Apartment/Apartamento #: \_\_\_\_\_ Borough/Condado: \_\_\_\_\_ Zip Code/Código Postal: \_\_\_\_\_

Home Phone/Teléfonos: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email/Correo electrónico: \_\_\_\_\_

### Professional Setting/Tipo de Programa

☐ Day Care Center    ☐ Family Child Care    ☐ Group Family Child Care    ☐ Legally Exempt    ☐ Other

Program Name/Nombre del Programa: \_\_\_\_\_

Program Address/Dirección del Programa: \_\_\_\_\_

Program License or Registration Number/Número de Licencia o Registro: \_\_\_\_\_

Day time telephone/Teléfono del Programa: \_\_\_\_\_ Fax: \_\_\_\_\_

Email/Correo electrónico: \_\_\_\_\_

Training Title/Entrenamiento	Date of Training/Fecha	Fee/Costo
TOTAL		

☐ MasterCard    ☐ Visa    ☐ Discover    ☐ American Express

Name on card/Nombre en Tarjeta: \_\_\_\_\_

Card number/Número de Tarjeta: \_\_\_\_\_

Expiration Date/ Fecha de Expiración: \_\_\_\_\_

Signature on card/Firma: \_\_\_\_\_

Mail this form with CHECK or MONEY ORDER to the address below, or for credit card orders fax to 212-206-7836 or email [registration@dccnyinc.org](mailto:registration@dccnyinc.org)—Complete y envíe esta Hoja de Registro con su CHEQUE o MONEY ORDER al:

Day Care Council of New York, Inc.  
1430 Broadway, Suite 404  
New York, NY 10018  
Attn: Sofia Lopez, Director Child Care Division

\*If you need assistance or would like to use an EIP award letter, call us from Mon to Fri, 9am - 5pm to complete your registration./ Si necesita ayuda o desea utilizar una beca del EIP, llámenos de lunes a viernes de 9am - 5pm para completar su registro.

\*An email confirmation will be sent upon receipt and processing of payment. \*Please note that refunds or rescheduling will not be offered unless the Day Care Council cancels the workshop. \*Attendees more than 10 minutes late may be denied entrance to training session or denied a certificate of completion./Usted recibirá un correo electrónico cuando el proceso de registro sea completado con su pago. Su dinero será devuelto nicamente si el Day Care Council tuviera que cancelar algún entrenamiento. No se permitirá la entrada 10 minutos después de comenzada la clase. Rev 3/2023.



# ATTENTION CHILD CARE CENTERS

***Have you heard of the  
Workforce Retention Grant?***



## Eligible Programs:

- Have an active license to provide child care.
- Are currently open and “in good standing.”
- Have at least one child in their care who is not related to the provider or their employees.



**LEARN MORE:**

**[www.ocfs.ny.gov/programs/childcare/grants/workforce-grant/](http://www.ocfs.ny.gov/programs/childcare/grants/workforce-grant/)**